

The TCA Bonspiel Entry System allows clubs to upload bonspiel flyers, indicate the cost and enter multiple dates.

The TCA will no longer print the bonspiel poster. Instead TCA Club members are encouraged to go to the page where they can search for specific bonspiels.

To enter a bonspiel, please complete the following steps:

- Go to <http://www.torontocurling.com/addabonspiel.php>. There is also a tab on the main page of the website marked “Bonspiels”.
- Enter title of bonspiel
- Select the club
- Enter the Organizer
- Contact Info. There is an option to click the “Use Club Info” box. The contact fields will be automatically populated if this option is used
- Select Category
- Select the Start Date and End Date
- Indicate the cost
- Indicate whether this is a qualifier for the Melitta Bonspiel of Champions. You **must** select this option. Your entry will not be submitted unless you check “yes” or “no”.
- Add Bonspiel Flyer. This is an optional feature. However, a useful one for curlers as they can download the flyer right at their computer. Word or PDF format is preferred for flyers. If you require assistance to convert your flyer to one of these formats, please let the TCA know by sending an e-mail to general@torontocurling.com.

Once you submit a bonspiel, you will not be able to make any changes, but should you realize that a mistake has been made, please contact Elizabeth Woolnough at Elizabeth.woolnough@opg.com and if you encounter any other problems with the system please contact Elizabeth as well.

All bonspiels will go through an approval process by the TCA. If we have a question about any, we will contact the club before approving them. This will prevent false information being entered. Approvals will take up to 24 hours to process.

Please input your Melitta qualifier bonspiels by September 1, 2009 as the Chair and Draw person of the Melitta Bonspiel of Champions need to know the number of qualifiers by this date.